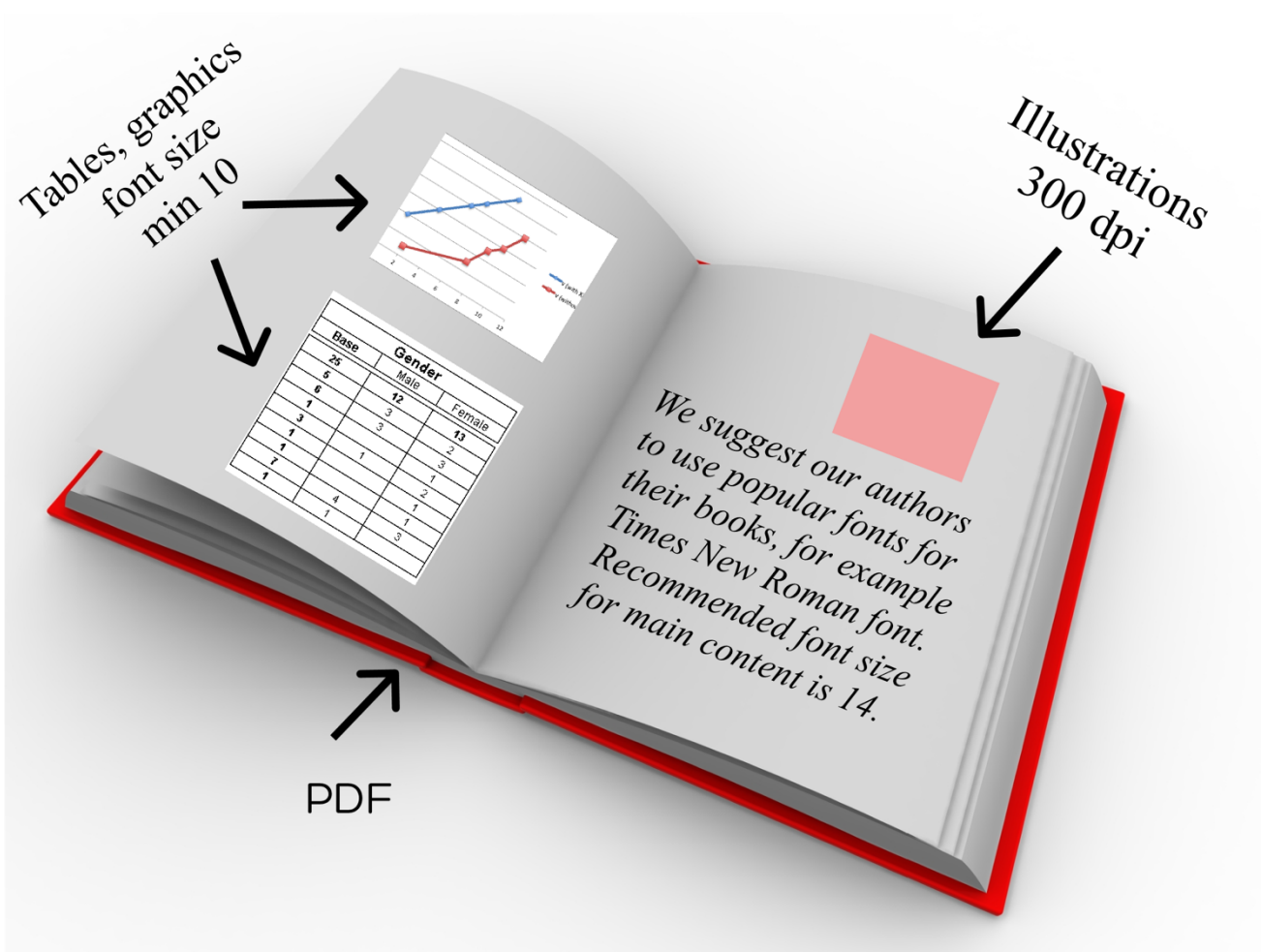


Formatting your manuscript



General requirements:

- File format: PDF, A4, maximum size 100MB
- Recommended font size for the main text is 14pt.
- Minimum font size (in tables, figures, graphics, etc.) is 10pt.
- Illustrations and graphics should have a minimum resolution of 300 dpi.

*Additional information on creating your PDF:

· Manuscript outer margins should be set to 2cm, inner (gutter) margins should be set depending on the amount of pages:

Up to 140 pages: 2 cm

141-390 pages: 3 cm

Above 390: 3.6 cm

· Line spacing should be in between 1.15 and 1.60pt (for footnotes and illustrations at least 1.0)

· Pagination should be continuous and consecutive (all pages should be numbered) and centered on top or bottom of pages.

· Please note that (interior of) your manuscript will be printed in black in white if not agreed otherwise with your editor.

· It is recommended to fully embed font information when converting from .doc to .pdf. Font Times New Roman is one of the recommended fonts.

· A brief Table of contents will be added if not present along with updated/missing pagination.

· Certificate and declaration pages should/will be removed from the thesis and dissertation interior.